

CRESTVIEW HOMEOWNERS ASSOCIATION, INC.

NOTICE OF ANNUAL MEETING

Thursday, February 9th, 2023

6:30PM

January 18th, 2023

Dear Crestview HOA Member,

As the Manager for Crestview Homeowner's Association, Inc., I am pleased to inform you of the Annual Meeting to be held on Thursday, February 9th, 2023 at 6:30PM at Frazier Elementary School at 1125 NW Summercrest Blvd, Burleson, TX 76028 and via Zoom.us. The purpose of this meeting is to conduct normal business of the Association, present information on current affairs of the Association, including a financial overview.

Join Zoom Meeting

<https://us02web.zoom.us/j/84618730909?pwd=aEYxR0c1bEFKSGphdlBjaWxJZG90UT09>

Meeting ID: 846 1873 0909

Passcode: 166419

Due to this being an on-line and in person meeting, all voting will be facilitated on-line and no nominations will be taken from the floor. Voting will open immediately following the meeting and be open for twenty-four (24) hours. Results will be announced within seventy-two (72) hours of meeting adjournment. If you wish to run for the board, please submit your candidacy form no later than 5:00pm Monday, February 5th, 2023 to Ryan via email at ryan@legacysouthwestpm.com or Heather Smith at heather@legacysouthwestpm.com.

Enclosed you will find a proxy, which can be used in the event that you are unable to attend the meeting. Please sign and return the enclosed proxy and mail or email the forms to Ryan Smith by noon on Wednesday, February 8th, 2023. You may also complete the proxy on-line via www.crestviewcrowley.com.

As this is a third attempt, a quorum of 10% of members must be present in person or by proxy. Please complete and return the proxy to Legacy Southwest Property Management by noon on Wednesday, February 8th, 2023. Even if you plan to attend the meeting, please sign the proxy. The proxy will be returned to you at the meeting should you attend.

Your proxy will help meet the quorum requirement. If a quorum is not reached in person or by proxy, the meeting will be rescheduled to a later date.

Check in will begin at 6:15PM. If you have any questions, please feel free to contact Ryan Smith or Heather Smith at 214-705-1615 or via email at Ryan@legacysouthwestpm.com / Heather@legacysouthwestpm.com. We look forward to seeing you on February 9th, 2023.

Sincerely,

Ryan Smith & Heather Smith

Legacy Southwest Property Management, LLC
Managing Agent for Crestview Homeowners Association Inc.

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034 Phone: 214.705.1615
Email: ryan@legacysouthwestpm.com / heather@legacysouthwestpm.com

******* Important – Do Not Discard *******

**Crestview Homeowners Association, Inc.
2022-2023 Annual Meeting**

Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy holder”) my revocable Proxy as a Member of the Crestview Homeowners Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for February, 9th, 2023, or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints: **(please check one of the options below):**

Board of Director: _____ (if no Director is listed, then the proxy will be given to the Board President)

_____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

_____ **This proxy is for quorum purposes only**

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Owner’s Name (Printed)

Signature of Owner

Owner’s Property Address

Date

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

The deadline to return the proxy is Noon February 8th, 2023

Crestview Homeowners Association, Inc.

Notice of 2022-2023 Annual Meeting Call for Candidates

January 18th, 2023

Dear Crestview HOA Member,

In accordance with Section 4 of the Bylaws for the Crestview Homeowners Association, Inc. you are hereby given notice that the 2022-2023 Annual Meeting is being scheduled for Thursday, February 9th, 2023. The primary purpose of the Annual Meeting is to elect board members, review 2021 and 2022 business, and discuss future plans for the HOA. The association will be electing two (2) homeowners to the Board of Directors.

It is important that you promptly submit your candidacy form should you wish to be considered for a position on the Board of Directors. The Association anticipates posting election results within seventy-two (72) hours of the meeting.

Due to the election being facilitated on-line, no nominations will be taken from the floor.

Enclosed with this notice you will find a candidacy form. The candidacy form should be completed for each person who would like to run for a position on the Board of Directors. The form must be received by 5:00pm February 6th, 2023 and will soon thereafter be posted to the website. For those candidates that promptly submit a form, your name will be placed on the ballot.

We look forward to receiving your candidacy form and your participation on the Board of Directors.

Regards,

Legacy Southwest Property Management

Crestview
Homeowners Association, Inc.
Board Member Candidacy Form
2022-2023 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Director?
(Travel, Employment, other Meetings)

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire can be published in the 2022-2023 Annual Meeting packet.

Signed: _____

Date: _____

Please submit the form to the email listed below by 5:00pm Monday, February 6th, 2023

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034 Phone: 214.705.1615
Email: ryan@legacysouthwestpm.com / heather@legacysouthwestpm.com