

Crestview Homeowners Association, Inc.

Notice of 2021 Annual Meeting

Nov. 15, 2021

Dear Crestview HOA Member,

In accordance with the Bylaws for the Crestview Homeowners Association, Inc. you are hereby given notice that the 2021 Annual Meeting is being scheduled for December 11, 2021 at 10:00am. The primary purpose of the Annual Meeting is to review 2020 and 2021 business and discuss future plans for the HOA. This meeting will be held via Zoom. Instructions to attend the meeting are attached. If you cannot attend, please complete a proxy, and return it to Ryan Smith.

Please contact Ryan Smith at Ryan@legacysouthwestpm.com or 214-705-1615 with any questions. We look forward to your participation in the meeting and election.

Regards,

Legacy Southwest Property Management

Crestview

Homeowners Association, Inc.

Topic: Crestview Annual Meeting

Time: Dec 11, 2021 10:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86993489968?pwd=RUDRUzNqeXN2Znk2eTRUempSUMhHUT09>

Meeting ID: 869 9348 9968

Passcode: 713832

One tap mobile

+13462487799,,86993489968#,,, *713832# US (Houston)

+12532158782,,86993489968#,,, *713832# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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Find your local number: <https://us02web.zoom.us/j/86993489968?pwd=RUDRUzNqeXN2Znk2eTRUempSUMhHUT09>

Meeting Agenda December 11, 2021 10:00am

- I. 10:00am - Call to Order
- II. Verification of Quorum
- III. Introductions
- IV. Approval of minutes from last Homeowner Association Meeting
- V. Financial Review
- VI. Future Plans
- VII. Other New Business
- VIII. Adjourn
- IX. Question and Answer

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: ryan@legacysouthwestpm.com

Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Crestview Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

Option #1 _____(name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Crestview Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Proxy must be received by Ryan Smith by 3pm on December 10, 2021.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date